



GATSBY EDUCATION
PROJECT MANAGER
CANDIDATE PACK

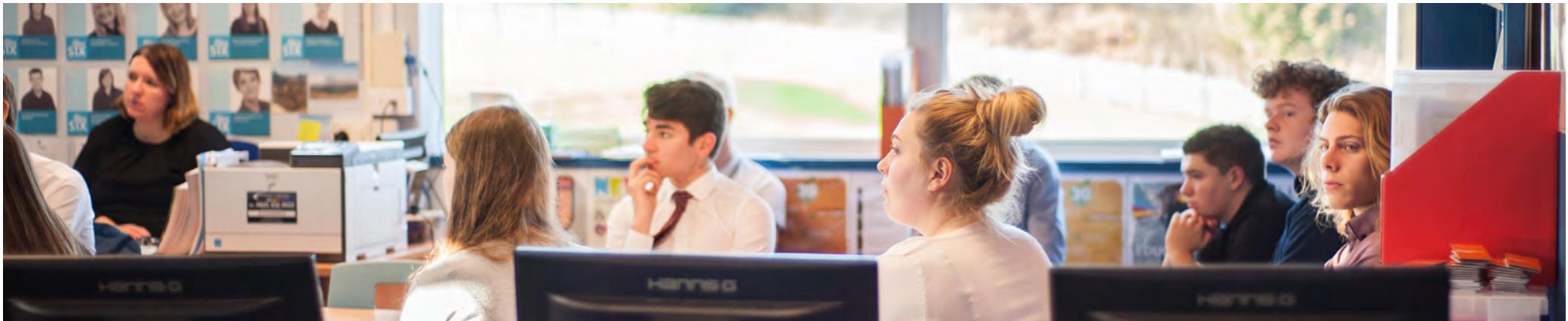




OVERVIEW

In 1967 David Sainsbury wrote out a cheque for five pounds to establish the Gatsby Charitable Foundation. Lord Sainsbury has since given Gatsby more than £1 billion to distribute to charitable causes in fields he is passionate about, including neuroscience, plant science, development in East Africa and public policy. More information can be found at www.gatsby.org.uk.

Gatsby established a small team focused on education policy in England almost 40 years ago. The team's priorities have typically mirrored and sought to address the policy challenges of the times, from addressing the uptake of engineering degrees in the 1980s, to our commitment to the improvement of the nation's technical education and career guidance systems today. While priorities have changed and evolved, our approach has been consistent: we aim to be more than a funder. We act as an enabler for projects, working with partners in designing, developing, and, in some cases, delivering activities. We take a long-term view as we do not think much can be achieved by short, one-off projects.



GATSBY'S WORK IN EDUCATION

We believe that a strong technical education system can open up good career opportunities for young people and adults, as well as drive greater national productivity and economic competitiveness. That is why our current work is focused on supporting the implementation of technical education reforms and the embedding of a stable career guidance system in England.

OUR PROGRAMMES INCLUDE:

Technical Education Reform

In 2015 David Sainsbury was asked by government to chair a panel of experts to review the provision of technical education. The result was the Sainsbury Report, which set out an ambitious vision for reform, and its recommendations continue to underpin the government's strategy for technical education and skills in England. The successful implementation of these recommendations is a priority for our team, and we work closely with partners on a number of projects including:

- Supporting the successful rollout of T-levels through work to support curriculum development and industry placements with providers and employers
- The development of accredited Higher Technical Qualifications (at levels 4 and 5) so that this progression option for T-level students (and for those already in the workforce who wish to upskill and retrain) meets the high-quality standard demanded by industry

- The rollout of Institutes of Technology (IoTs). We are supporting the National Network of Institutes of Technology to ensure that they (collaborations between FE colleges, universities, and employers) are recognised as ideal modes of delivery for higher technical education (particularly in science, engineering and technology)
- Researching barriers to the delivery of quality apprenticeships, such as the standard of the training an apprentice receives 'on-the-job' and 'off-the-job'
- The delivery of technical education. We are currently piloting several projects to understand what good looks like in areas such as teacher training and retention

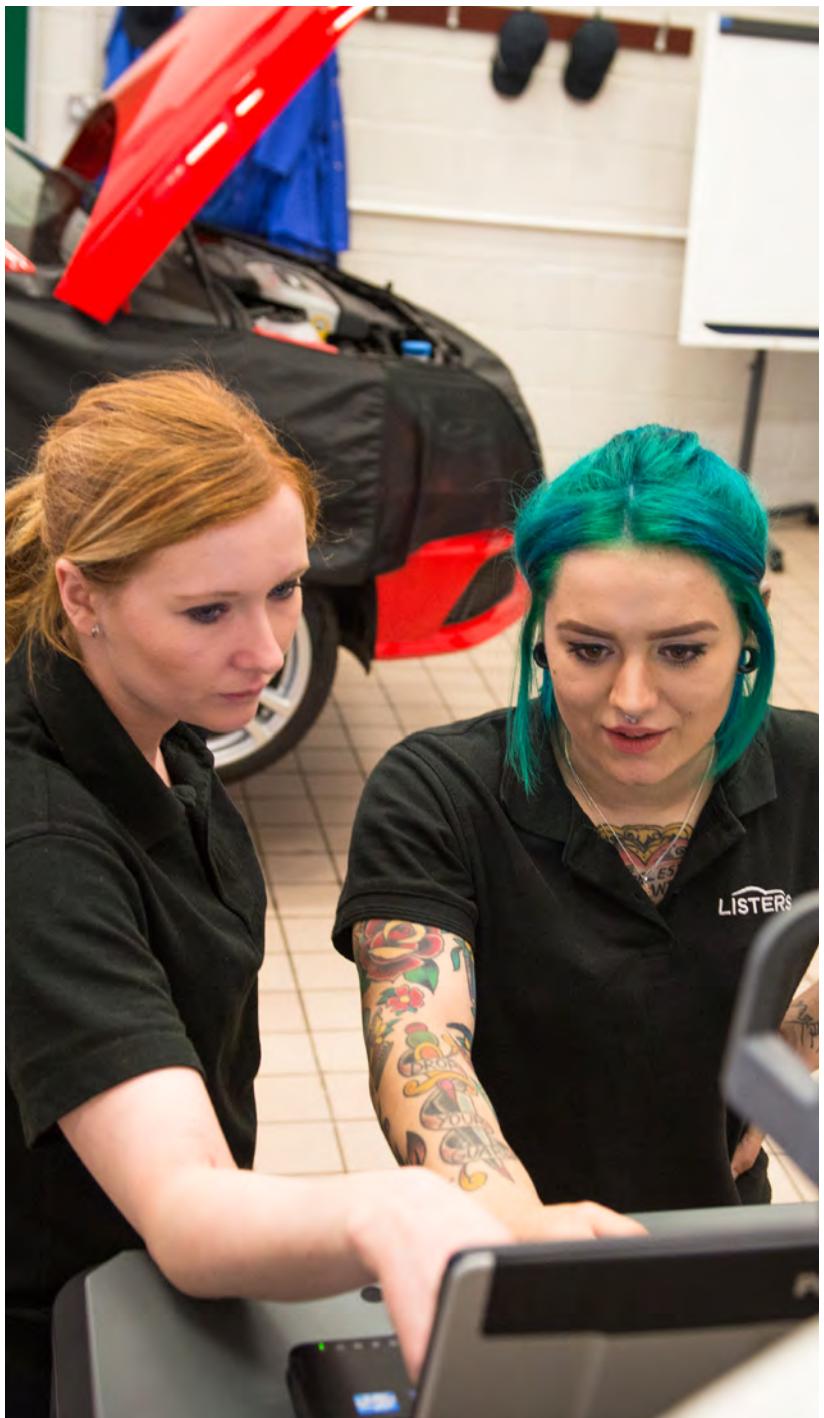
Good Career Guidance

Since we first devised the Gatsby Benchmarks for Good Career Guidance in 2014, they have been written into government statutory guidance for all schools and colleges in England. Our work in this area focuses on ensuring stability in the system by identifying and seeking to address outstanding challenges to achieving our goal of each and every young person receiving good career guidance.

Raising the profile of technicians

Technicians: We Make the Difference is a campaign researched, developed and launched by Gatsby, stemming from our belief that a strong technical education system can open up good career opportunities for young people and adults, as well as driving economic performance. We have also partnered with the Science Museum to create Technicians: The David Sainsbury Gallery, a free, permanent, interactive gallery to showcase the wide variety of technician careers available for young people.

The above is not an exhaustive list of our current projects. For more detail on our work, visit: www.gatsby.org.uk/education.



THE ROLE

Role: Project Manager (Engineering; 2 year contract)

Reports to: Project Manager (Industry Placements)

Responsible for: Project Officer, secondees, placement students and beneficiaries as appropriate

Location: Office-based in Manchester with some flexible working

Indicative Salary Range: £58k - £65k + pension and benefits

Gatsby is supporting an ambitious programme to help the successful implementation of engineering & manufacturing T-levels. You will play an integral part in the delivery of this programme, primarily working at the interface between further education (FE) providers and employers. You will work closely with colleagues, national employer partners and providers to deliver activity including: managing the dissemination of employer awareness-raising materials; the development with employers of discrete projects to support introduction of industry placements in their working environments; co-ordinating events and activity across England; and stimulating and managing opportunities to engage with engineering and manufacturing employers and industry.

Both T-levels and apprenticeships are aligned to the occupational standards developed by employers and held by Skills England. T-levels are high-quality post-16 courses designed by employers to meet the needs of industry and prepare students for work, further training or study. The first qualifications introduced in 2020 and 2021 included subjects for the Construction, Digital and Health & Science technical education routes, and the first T-level students completed their programmes in June 2022. T-levels in further routes have been introduced in subsequent years, including Engineering and Manufacturing from September 2022, Agriculture from September 2023 and Media, Broadcast and Production from September 2024.

This is a role for someone with an interest in technical education who has a good understanding of the engineering and manufacturing industry. You will have a broad remit to manage the implementation of projects, in particular activity that engages employers and employer networks working alongside providers of T-levels to ensure successful outcomes for all stakeholders. You will be confident managing complex projects, communicating with a range of organisations at different levels, and managing grants to ensure projects deliver their intended outcomes. Key success measures for this work will include sustained employer and provider engagement in projects that deliver agreed outcomes for industry placement activity.

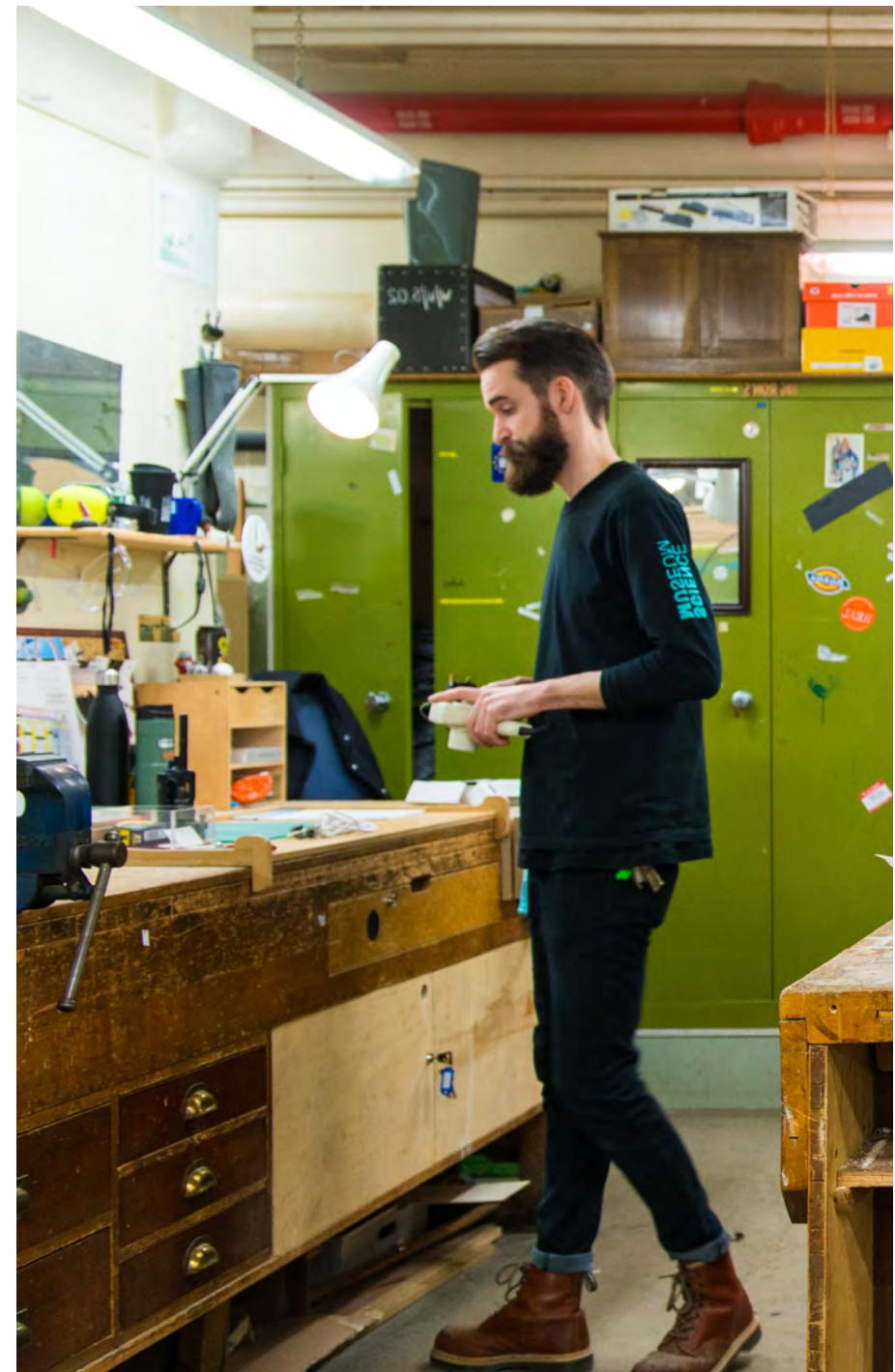
This is an excellent opportunity to help employers, teachers and stakeholders across England to shape technical education that positively impacts individuals, our communities and our economy.



KEY ROLE RESPONSIBILITIES

Using a high degree of personal expertise and judgement, including responsibility to:

- Manage projects to support the implementation of T-levels, with clear objectives and planning, delivering on time and within budget
- Maintain significant stakeholder engagement to ensure long-term impact and participation with the programme
- Research, create and write compelling communications that support the projects
- Develop and implement events, online and in person, that support projects to increase opportunities for T-level industry placements
- Coordinate the development of other activity (such as internal and commissioned research) that supports industry placement projects and T-level implementation
- Liaise with Gatsby's communications team to ensure successful dissemination and uptake of the programme outputs
- Provide administrative and budget support for beneficiary grants and contracts
- Ensure information regarding the programme on the Gatsby and partner websites is coherent and up to date
- Any other duties to support the Technical Education team deliver programme objectives when required.



This is a key role for Gatsby. If you are unsure if you meet each of the criteria described here - but are excited by the opportunity and want to make a difference - please consider making an application.

GENERAL DUTIES AND RESPONSIBILITIES

- **Communicating and supporting** – Supporting stakeholders and employer networks including the development and delivery of presentations, writing articles, engaging in discussions with and supporting stakeholders. Supporting and maintaining productive partnerships with key individuals and organisations to deliver positive impact on national education policy. Overseeing and coordinating the production of published Gatsby materials. Support the commissioning and publishing of research and reports that contribute new understanding to education in the UK and/or improve the impact of projects and policy. Provide comprehensive updates on programmes to be used in papers for Trustees. Represent and be an ambassador for Gatsby.
- **Organising, research and planning** – Organising projects to keep them on track and delivering best value for money. Updating project plans and contingency planning in the face of significant change and unforeseen disruptive events – including those relating to national politics – to ensure that projects and programmes remain on-track and are still delivered successfully. Arranging meetings involving a range of stakeholders.
- **Improving and innovating** – Closely monitoring the external environment, identifying potential risks and challenges for projects. Maintaining and applying up to date knowledge in relevant focus areas, including an understanding of in-scope policy issues. Identifying opportunities for innovation in Gatsby Education's areas of work, taking creative approaches to problem solving. Willing and able to take calculated risks to achieve goals.
- **Collaboration and teamwork** – Modelling open communication and collaboration with other teams and external stakeholders, whilst ensuring own work is productive and positive. Supporting staff within the team (managers and others) to achieve objectives. Being proactive to support colleagues achieve objectives and undertake work across multiple projects.
- **Legal, regulatory and compliance** – Responsible for ensuring projects comply with all necessary legal requirements including GDPR, safeguarding and copyright, and Gatsby policies and procedures are followed at all times.

PERSON SPECIFICATION

EXPERIENCE

- Have demonstrated effective project and stakeholder management, undertaking a range of duties simultaneously to achieve outcomes
- Supported external contractors/stakeholders working on outsourced activity
- Have used highly effective organisation skills to ensure duties are completed timely and to the highest quality
- Have produced communication materials for different audiences
- Have worked on online platforms, for example, uploading content.

SKILLS AND ABILITIES

- Maintain and evolve working relationships with partners to ensure sustained engagement on programmes
- Oral and written fluency in English. Exceptional writing skills: able to prepare detailed briefings and reports. Strong digital skills to work within online platforms
- Able to build and sustain networks and engagement with multiple contacts at different levels
- Able to research, innovate and generate new ideas and processes and translate them into projects and working practices
- Able to plan and prioritise own work and support others. Able to meet deadlines under pressure, often balancing conflicting priorities
- Able to autonomously manage contractors and grant holders such that difficult delivery problems can be resolved, and escalated as required
- Diplomatic and politically sensitive, able to represent Gatsby views at external meetings. Use good judgement and evidence to form opinions.



REQUIRED TRAINING AND QUALIFICATIONS

- None

PERSONAL ATTRIBUTES AND OTHER REQUIREMENTS

Using a high degree of personal expertise and judgement to support the Industry Placements programme, including responsibility to:

- Strong interest in public policy, especially around technical education
- Highly self-motivated; sets high standards for themselves and takes pride in reaching these
- Supports and promotes diversity, equality and inclusion in the workplace
- Works collaboratively with others in all aspects of Gatsby's work, modelling open communication and collaboration with other teams, whilst ensuring own work is productive and positive
- Able to be flexible about working hours and locations, including working remotely and travelling to meetings around the UK and potentially overseas (may include overnight stays)
- Proactive in staying up to date on new evidence and policy around technical education.



THE GATSBY EDUCATION TEAM

As individuals we are motivated and passionate about delivering meaningful change. We recognise that collectively we can achieve the most impact by taking an evidence-based approach.

Members of the team have different backgrounds, ranging from education and communications, to administration and project management. Our collaborative team ethos means that we are able to combine this experience and our varied skills to better understand challenges and recommend ways forward. This includes undertaking rigorous problem analysis, commissioning high-quality research, proposing pragmatic policy solutions, and engaging with government and key stakeholders to support implementation of positive reform.

While there is close team working, every individual is self-motivated and sets high standards for themselves and their work. There is also autonomy in how we work, allowing each of us to develop our experience and expertise and to grow in our role. Everyone is encouraged to be proactive in their professional and personal development as colleagues build their careers at Gatsby.

As a small team of fewer than 30 colleagues, we have scope to innovate and idea generation is part of our DNA. Our team size also allows new joiners to quickly get to know everyone, and to feel at home.

We offer a generous benefits package including:

- Annual leave of 30 days per annum (inclusive of 3 working days between Christmas and New Year, when the office is closed)
- A 12% employer contribution to pension
- Opportunity to apply for health insurance scheme and a free annual health check
- Employee assistance programme, offering confidential and impartial support and information
- BenefitHub discounts
- Cycle-to-work scheme
- Interest-free annual season ticket loan.

Gatsby is one of the 16 Sainsbury Family Charitable Trusts (SFCT) established by individual members of the Sainsbury family. A central corporate services function that includes HR, IT, and, finance colleagues supports each of the SFCTs, including Gatsby. The successful candidate for this role will be based from our Manchester office with some flexible working.



HOW TO APPLY

If you are interested in applying for this role, you will need to submit an up-to-date CV and supporting statement. Details on how to apply can be found at the following link: <https://www.peridotpartners.co.uk/jobs/project-manager-engineering-the-gatsby-foundation/>

TIMELINE

Closing date for applications: **Monday 23rd February 2026**

SELECTION PROCESS

Thank you for your interest in this role. Further details will be provided to shortlisted candidates when invited to interview. We expect that first interviews will be held via Zoom or Teams. Candidates must have the existing right to work in the UK.

DIVERSITY POLICY

We believe that effective recruitment is about finding the right people for our current and future needs – people who have the right mix of skills at the right level and who will contribute positively to the life of our organisation and its future development. We want to make sure that we always recruit the best person for the job in a way that is fair and equitable and demonstrates our commitment to valuing diversity at all stages of our recruitment process.

